



**JUST US 4 YOUTH**  
MENTOR | HEAL | DEVELOP

## **JOB DESCRIPTION – RJ+Care Program Intern.**

**Program Overview:** Restorative Justice + Care offers community education and expanded participation in restorative justice and its practices. This is achieved by facilitating listening circles to build healing relationships, raise the voice of at-risk youth, teach restorative practices, & promote dialogue. We support youth diversion efforts by providing alternatives to punishment (such as restorative conferences) and offering mentoring & educational opportunities to system-impacted youth in or affected by foster care, group homes, jail, and/or prison. We also offer carceral programming, and we work collaboratively within the city of Pomona to engage members of the public in restorative practices city-wide.

**Position Summary:** Just Us 4 Youth is seeking an RJ+Care Program Intern to join our organization and support our mission to mentor at-risk youth to be better students, better people, and better leaders. The RJ+Care Program Intern will work closely with the RJ+Care Supervisor to facilitate group sessions, conduct research, engage with the community, provide administrative support, and contribute towards program evaluation and improvement efforts. The work provided is meant for educational purposes, not to replace an existing employee's work, nor will the hours be assigned in conflict with the intern's academic duties. Please note that completion of this internship does not provide entitlement to employment.

**Duration and Location:** The internship program shall last 12-weeks or as long as it imparts beneficial educational experience and training to the intern. The projected timeline is set to begin January 27th and end April 24th, 2025. The RJ+Care Intern will be expected to work 100% on-site based in Pomona, CA.

**Compensation:** This is a non-paid internship that will offer academic credit and field experience upon completion of the hours required by the University.

**Hours:** Interns will be expected to work a minimum of 10 hours per week and cannot exceed more than 20 hours per week.

### **Essential Duties & Responsibilities:**

- **Restorative Justice Principles:** Interns will gain a deep understanding of restorative justice

principles, theories, and practices. This includes learning about the underlying philosophy, values, and goals of restorative justice.

- **Conflict Resolution Skills:** Interns will develop practical skills in conflict resolution, mediation, and negotiation. They will learn how to facilitate dialogue between parties involved in conflicts and help them reach mutually acceptable resolutions.
- **Community Engagement:** Interns will learn about engaging with communities affected by crime or conflict. This may involve organizing community meetings, conducting outreach activities, and collaborating with local organizations.
- **Case Management:** Interns may assist with case management tasks, such as conducting intake interviews, gathering information, and coordinating meetings between stakeholders.
- **Cultural Competency:** Interns will develop cultural competency skills by working with diverse populations and understanding how cultural factors can impact conflicts and their resolution.
- **Personal and Professional Development:** Interns will have the opportunity to enhance their interpersonal skills, critical thinking abilities, and ethical decision-making capacities. They will also gain practical experience working in a professional setting and collaborating with team members.

#### **Learning Outcomes & Benefits:**

- Gain professional entry, exposure, and experience in both the non-profit sector industry and intern's educational path.
- Increase knowledge and understanding of restorative justice practices and trauma-informed care.
- Learn how to interact and engage with at-risk students.
- Learn how to de-escalate situations and strengthen your communication skills, team building, data collection, and case note knowledge.
- Expand an urban network of community partners, government agencies, and local businesses through collaboration.
- Be a part of a mission-driven organization that offers a unique internship experience through intentional career mentorship.

#### **Minimum Skills & Qualifications:**

- Currently enrolled in an accredited 2-year or 4-year college or university as a Sociology/Psychology major or related field of study.
- Bilingual in English/Spanish is preferred.
- Excellent organizational skills.
- Excellent interpersonal skills.
- Excellent computer skills (i.e, Google Suite).
- Excellent oral, written, and verbal communication skills.

**How to Apply:**

To apply, please email Jonathan Villaseñor via [internsandvolunteers@ju4y.org](mailto:internsandvolunteers@ju4y.org) a PDF of a cover letter and resume with the subject line "RJ+Care Internship Application" or fill out our Internship Form at <https://forms.gle/2dhJimi9RZiqgWwf9>.

Thank you!